

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1770
October 15, 2013**

OFFICIAL MINUTES

Members Present: Roger Spell, Connie Hellwig, Carl Calarco, Steve Crowley
William Murphy, James Wiley, Leonard Zlockie

Members Absent: None

Staff Present: Mark Ward, Melissa Sawicki, Aimee Kilby, Connie Poulin, Robert Miller

Staff Absent: None

Others Present: Jann Wiswall (Ellicottville Times), Sharon Turano (Villager)

Call to order of meeting

President Spell called the regular meeting of October 15, 2013 of the Ellicottville Central School Board of Education to order at 7:30 p.m. The pledge to the flag of the United States was recited.

Roll Call

All present

Changes, Additions and Deletions to the Agenda

Additions:

14b. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter Sports Coaches for the 2013/2014 school year:

Boy's Varsity Basketball	Dave McCann
Boy's Junior Varsity Basketball	Matt Finn
Boy's Modified Basketball	Chris Keenan
Girl's Varsity Basketball	Chad Bartoszek
Girl's Modified Basketball	Tammy Eddy
Bowling (Boy's & Girl's)	Sandy Olson
Basketball Cheerleading	Jamie Baldwin
Winter Weight Lifting/Training	Mary Neilon

Statements and questions from the audience

None

Approve Agenda

Moved by Zlockie, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the October 15, 2013 Board of Education meeting with addition 14b (Winter Sports Coaches).

**Yes - 7
No - 0
Carried**

Presentations & Reports

External Audit Report 2012/2013 School Year (RA Mercer) - Denise Veloski and Ken Frank reviewed the 2012/2013 Ellicottville Central School external audit. They reported that overall it was a very successful audit. They complimented Mrs. Kilby (District Treasurer) on her hard work and stated that she came into a very difficult situation (as the third treasurer in a year). Superintendent Ward stated that on behalf of the District he would like to thank RA Mercer for a smooth audit process. He added that RA Mercer was very good to work with. He also said that he would like to thank Mrs. Kilby for a job "well done".

Communications, Commendations

None

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Informational Items

None

Superintendent's Report

1. Revised APPR Plan will be submitted tomorrow (October 16, 2013).
2. Pricing for fence around dumpsters and along parking lots.
3. Copiers and replacement
4. Laminator
5. Library upgrades
6. Summit for Smarter Schools (October 2, 2013) attended by Superintendent Ward and MS/HS Principal Robert Miller
7. American Express/E&I Partnership Program
8. Superintendent's Day
9. Fire Safety Program (October 10, 2013)

Consent Items:

Moved by Calarco, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the meeting of October 1, 2013
- Acknowledgment of Claims Auditor Report dated October 9, 2013

**Yes - 7
No - 0
Carried**

Committee Reports:

Capital Project (October 8, 2013) - Carl Calarco reported that the project is moving along, with the target date to submit plans to the state by November 1st still on schedule. He stated that there will be a hearing in Buffalo on October 24th in regards to variances. Mr. Calarco stated that the District will not see another budget take-off until after plans are submitted to NYS. He stated that the review time by NYS is taking a few weeks longer than anticipated. He added that the plans have been adjusted for an expanded back entrance, with it being about 15'x16' in size. Superintendent Ward stated that the committee discussed the lighting on the football fields as well as the lighting in the parking lots. He added that a lot of time was spent addressing the ventilation in the lower level of the elementary.

Technology (October 15, 2013) - will be discussed at the November 5, 2013 board meeting.

Audit (October 9, 2013) - Steve Crowley, Connie Hellwig and Roger Spell met independently with the Auditors (Ken Frank and Denise Veloski) from the auditing firm of RA Mercer to discuss the external audit for the 2012/2013 school year. Steve Crowley stated that the auditors reviewed the draft financial statement for the year ending June 30, 2013. In depth discussion was held on the Management letter to the board. Issues identified in the letter were addressed to the committee's satisfaction, and from the items some dating back several years, the committee was impressed with the depth of the audit. The auditors reported that they worked with the Treasurer and administration to track back several items and close out some dated cash and grant accounts. The Audit Committee recommends having another committee meeting with Superintendent Ward and Aimee Kilby (District Treasurer) in November.

Buildings & Grounds (October 4, 2013) - The Buildings, Grounds & Transportation Committee met on Friday, October 4, 2013 with the following in attendance: James Wiley, Carl Calarco, Roger Spell, Dave Pelton, Kevin Blendinger and Mark Ward. The committee discussed mileage and condition of the current transportation fleet, replacement of the 2001 truck and plow, fence around the dumpsters and near the driveway adjacent to the elementary playground, as well as the wood lot behind the school, adjacent to Holiday Valley. The Committee authorized Superintendent Ward to see an RFP for appraisal services for the wood lot. Superintendent Ward sent out 10 RFP's on Monday, October 7, 2013). The committee stated that once they have a better idea on the value of the timber and land they will discuss options further with the entire Board.

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New Business:

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools and the Board Audit Committee, approval of the 2012/2013 External Audit report as presented by RA Mercer.

**Yes - 7
No - 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of contract with Superior Plus Energy for electric supply based on a bid through Energy Enterprises. The district approves option 2, Indexed Price of \$.01179, with all ancillary, capacity and line charges being included in the rate.

**Yes - 7
No - 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of ECS Students traveling to Europe (Spain, France and Italy) November 26 - December 7, 2014. The students and chaperone (Jaye Zelko) will be traveling with Allegany-Limestone Central School and their chaperone (Eileen Finn).

**Yes - 7
No - 0
Carried**

Old Business:

None

Personnel:

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Karen Chapman to the position of part-time Food Service Helper (30 hours per week) effective October 16, 2013 at a salary of \$8.50 per hour. This position carries a one-year probationary period, which will commence on October 16, 2013 and end on October 16, 2014.

**Yes - 7
No - 0
Carried**

Moved by Calarco, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter Sports Coaches for the 2013/2014 school year:

Boy's Varsity Basketball	Dave McCann
Boy's Junior Varsity Basketball	Matt Finn
Boy's Modified Basketball	Chris Keenan
Girl's Varsity Basketball	Chad Bartoszek
Girl's Modified Basketball	Tammy Eddy
Bowling (Boy's & Girl's)	Sandy Olson
Basketball Cheerleading	Jamie Baldwin
Winter Weight Lifting/Training	Mary Neilon

**Yes - 7
No - 0
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Principal's Reports:

Connie Poulin (Elementary Principal and CSE/CPSE Chairperson):

1. Thank you cards to local fire companies for presentation on October 10, 2013.
2. October 24th - Eagle Time: 4th Grade Presenting.
3. Very positive special education meetings this year.
4. Homework Club has started.
5. Project Know (5th Grade) well attended.
6. Staff Development Day (October 11) - final ELA presentation.
7. Kindergarten and 1st graders will be attending performing arts program at Franklinville this week.
8. Fieldtrips have started for the year - Prek went to Pumpkinville.

Robert Miller (MS/HS Principal):

1. Project Know went well for 7th graders.
2. MS Dance - 2/3 of students attended.
3. Red Ribbon Week - students are taking the lead in planning events this year.
4. Cell Phone policy - some kids testing it. Roger Spell asked if some students are using the cell phones as agendas? Principal Miller stated that he is still working through the kinks with the policy.
5. APPR & SLO's dominating time.

Policies:

None

Discussion Items:

Softball Team - Superintendent Ward stated that he received a request from Coach Finn to take the girls softball team to either Florida (Disney) or Myrtle Beach over Spring Break 2014. Superintendent Ward stated that he would not recommend Florida. He stated that the parents would have to provide transportation to and from the event which would take place from April 14-18, 2013. Board members requested that Mr. Finn come to the next board meeting on November 5, 2013 and discuss his proposal with the Board and administration, regarding Myrtle Beach.

CSE/CPSE Recommendations:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900264826, 900398338, 900430438, 900331271, 900500050, 900500536) at its meeting on October 15, 2013 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 1-30, 2013).

**Yes - 7
No - 0
Carried**

Adjournment of Meeting

Moved by Calarco, seconded by Wiley, to adjourn the board meeting of Tuesday, October 15, 2013 at 9:43 pm.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk